

Approved
MEETING MINUTES
STATE CONSUMER AND FAMILY ADVISORY COMMITTEE

November 9, 2006

Present: Carl Britton-Watkins, Wilda Brown, Terry Burgess, Zack Commander, Bill Cook, Kathy Daughtry, Carol DeBerry, Judith Dempsey, Tammy Fletcher, Ron Kendrick, Dorothy O’Neal, Tisha O’Neal-Gamboa, David Smitherman, Marian Spencer, Andrea Stevens, David Taylor, Amelia Thorpe, Colleen Vaughan and Cynthia Vester.

Absent: Pat Coleman and Fred McClure.

DMH/DD/SAS Staff Present: Secretary Carmen Hooker Odom, Division Director Mike Moseley, Chris Phillips, Ann Remington, Cathy Kocian and Jesse Sowa.

Guests: Carolyn Anthony, Martha Brock and Judy Taylor.

<i>Presenter & Topic</i>	<i>Discussion</i>	<i>Action</i>
Welcome: Chris Phillips	The meeting was called to order at 9:30 A.M. The Secretary and Mike Moseley welcomed each member of the newly re-constituted State CFAC and expressed appreciation for each member’s willingness to participate and to advise the Department and the Division of MH/DD/SAS. The Secretary also expressed hope that the Local CFACs will continue to evolve and fulfill their roles and responsibilities.	
Screening, Triage and Referral (STR) Policy Guidance and Clarification	<p>The Secretary had asked the State CFAC to be prepared to provide her with input regarding STR. Each member of the committee had received and familiarized themselves with the “Enhanced Services Implementation Update #14: Uniform Screening and Registration.”</p> <p>There was lengthy discussion of STR and Implementation Update #14 wherein SCFAC members provided input to the Secretary and to Mike Moseley. Input included the importance of consumers and family members being provided information about providers and the necessity of seamless communication between the stakeholders (LMEs, providers and consumers). SCFAC members agreed that it is important to eliminate extra steps that impede successfully accessing services. They underscored the need to maintain consumer choice and to ensure that Qualified Professionals perform the STR function.</p>	<p>Chris Phillips reviewed STR guidelines with the SCFAC in order to clarify key points.</p> <p>SCFAC unanimously endorsed the principles of Implementation Update #14.</p>

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Mike Moseley Provided Information	<ul style="list-style-type: none"> • National Accreditation for LMEs, • Enhanced Services Implementation Update #16 (transportation costs), • Provider monitoring, • The Division's "Community Systems Progress Indicators Report," • SCFAC/ELT interaction and communication protocol and • Communication Bulletin #61: Partners for Planning Regional Crisis Services. • In addition, Mike stated that the Division has worked and is continuing to work on a task force with the Hospital Association to address a variety of issues including workforce availability, training issues, and physical plant concerns, etc. Discussion also included the importance of Crisis Intervention Teams (CIT) being developed in local communities across the state and the Division is encouraging police and LMEs to collaborate on this project. 	
Session Law 2006-142 HB 2077	Ann Remington reviewed the statute with SCFAC members. The SCFAC noted the need to develop a process to receive the findings and recommendations from the Local CFACs,	Chairperson Carl Britton-Watkins appointed a sub-committee consisting of Kathy Daughtry, Tammy Fletcher, David Taylor and Marion Spencer to develop a template for review at the December SCFAC meeting.
Election of Officers	Nominations were taken from the floor.	Carl Britton-Watkins was elected as Chairperson and Ron Kendrick as Vice-Chairperson of the new State CFAC.
External Advisory Team	SCFAC representatives were asked to participate on the Division's External Advisory Team.	Chairperson Carl Britton-Watkins appointed Judith Dempsey and Dorothy O'Neal.
Mental Health Workgroup	The Division is forming a workgroup that will provide feedback on issues related to State Psychiatric Hospital transitioning.	The Chair appointed Colleen Vaughan to attend these meetings. Amelia Thorpe will serve as the alternate.
SCFAC Meeting Location	SCFAC meetings will be held from 9:30-3:30 pm on the second Thursday of each month.	Effective January 2007, the SCFAC meetings will be held at the Holiday Inn North on Highwood Blvd, Raleigh, NC.

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Next Meeting Date	The next meeting is scheduled for December 14, 2006, from 9:30 A.M. – 3:30 P.M. and will be held at the Dorothea Dix Hospital Campus in the Royster Building in Room 116.	
December 2006 Meeting Agenda	Approval of the Agenda. Approval of the November meeting minutes. By-laws, Rules of Procedure, Code of Conduct Reviewed. Template Review and Discussion for LCFAC Feedback to Division External Advisory Committee Meeting Update Division Update. Discussion of the January 2007 Meeting Agenda.	
Future Discussion	Presentation on the Use of Social Security numbers- Andrea Stevens Presentation on Concerns with Psychological Evaluations – Andrea Stevens	January 2007 Agenda